

## **District Office Professional Development Program**

## **Directions:**

- Read the entire application carefully prior to completing.
- Be thorough, yet concise, and use only the space provided.
- Complete the application form and the one-page resumé form. Additional resumé pages will not be considered.
- Print both forms; sign the application form; secure your superintendent's signature, scan and email to Keith Porter at klporter112@gmail.com.
- Print the confidential recommendation form and submit to the individuals familiar with your work as a leader. The recommendation form must be received by July 11, 2025.

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|---------------------|---------------------------------------|--------------------------------------|-----------|-----------------|
| Name: _             | Last                                  | First                                |           | MI              |
| Position            | n/Title:                              |                                      |           |                 |
| School \$           | System:                               |                                      |           |                 |
| Busines<br>Address  | ss<br>s:                              |                                      |           |                 |
|                     | Street                                | City                                 | State/Zip | County          |
| Home<br>Address     | s:                                    |                                      |           |                 |
|                     | Street                                | City                                 | State/Zip | County          |
| Contact<br>Informat | tion:                                 |                                      |           |                 |
|                     | Business Phone                        | Cell Phone                           | F         | Preferred Email |
| Certifica           | ate Type/Level:                       |                                      |           |                 |
| Total ye            | ars experience as a school a          | and/or system leader:                |           |                 |
| Superin             | tendent Endorsement:                  |                                      |           |                 |
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|                     | Superintendent Signatu                | re                                   | Date      |                 |

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## Sele

Plea The confidential recommendation form must be submitted by July 11, 2025. All applicants will be notified of their enrollment status by July 18, 2025.

## **District Office Professional Development Program**

Attn: Keith Porter klporter112@gmail.com 5805 Buruss Road Cumming, GA 30028